



**MINUTES OF THE VILLAGE BOARD OF LONG GROVE
Tuesday, March 28, 2023 at 7:00 P.M.
3110 OLD MCHENRY ROAD, LONG GROVE, ILLINOIS 60047-9613**

CALL TO ORDER:

At 7:00 P.M., Village President Jacob called the March 28, 2023 Village Board Meeting to Order.

OFFICIALS IN ATTENDANCE:

Village President: Jacob
Trustees Present: Borawski, Kritzmire (remote), Michaud (remote), O'Connor, O'Reilly, Tinucci (remote)
Trustees Absent: None
Village Manager: Jackson
Village Clerk: Schmitke
Village Attorney: Filippini
Village Engineer: Perry
Assistant Village Manager: Wiak

Trustee Borawski moved to approve attendance remotely for Trustee Michaud and Trustee Tinucci; seconded by Trustee O'Connor

ROLL CALL VOTE:

Aye: Borawski, O'Connor, O'Reilly

Nay:

Absent: Kritzmire

Abstain:

Motion carried

Item #2. Homeowner Associations: Mark Paccini (Praire Trails HOA), Ben Miller (Preserve of Long Grove HOA)

Praire Trails HOA and Preserve of Long Grove HOA were invited to attend but did not have a representative present.

Item #3. Public Comment

There was no public comment

Item #4. Public Safety Reports – Lake County Sheriff’s Office; Long Grove Fire Protection District; Countryside Fire Protection District

Sgt. Kaiser was present but did not have a report.

Item #5-#9: Consent Agenda

President Jacob pointed out a parcel of land on the zoning map (Item #8) which should indicate that it is still R3 zoning. The zoning designation on the map that was distributed was inadvertently removed.

Trustee O’Connor moved to approve the Consent Agenda subject to the revision of Item #8 indicating the appropriate zoning:

5. Consideration of Approval of the February 2023 Treasurer’s Report
6. Consideration of Approval of Executive Session Minutes: March 14, 2023, Subject to Non-Substantive Revision
7. Consideration of Approval of Meeting Minutes: March 14, 2023, Subject to Non-Substantive Revision
8. Consideration of Approval of a Resolution Approving an Annual Update to the Long Grove Zoning Map
9. Consideration of Approval of a Resolution for Improvement Under the Illinois Highway Code and for the Amount of \$350,000

; seconded by Trustee Borawski

ROLL CALL VOTE:

Aye: O’Connor, Borawski, O’Reilly, Tinucci

Nay:

Absent: Kritzmire

Abstain: Michaud

Motion carried

Trustee O’Connor moved to approve attendance remotely for Trustee Kritzmire; seconded by Trustee Borawski

ROLL CALL VOTE:

Aye: O’Connor, Borawski, Michaud, O’Reilly, Tinucci

Nay:

Absent:

Abstain:

Motion carried

Item #10. Village Planner's Report

Taylor Wegrzyn reported that the Architectural Commission met on March 20, 2023 and discussed the Brothers Field proposed demolition and building of a new structure at 340 Old McHenry Road. The Architectural Committee determined that due to the potential historic significance of the building they wanted to evaluate and discuss alternatives to destruction of the building. They requested that the applicant work with professionals to explore possible alternatives. The commission also requested plans for more permanent designs for the current Tiki Bar that are architecturally consistent with the downtown area. The discussion is to be continued at the April 17, 2023 Architectural Commission meeting.

The PCZBA is meeting on April 4, 2023. On the agenda is a request from Royal Melbourne to modify the approved PUD to include new tennis and pickle ball courts.

Item #11. Village Engineer's Report

Village Engineer Perry provided the Village Engineer's report. He provided the following updates:

- *Repairs to the Robert Parker Coffin Bridge related to a February 19, 2023 hit were completed. Repairs to the west transition plates were also completed.*
- *Bids for timber deck replacement on the Robert Parker Coffin Bridge came in higher than anticipated (~\$100,000). Additional research is being done to explore alternatives prior to a recommendation.*
- *In regard to the 2023 Road Maintenance Program an MFT resolution was included in the board packet and direction to proceed with bidding was requested. The Board gave Village Engineer Perry direction to proceed with the process.*
- *The Lake Michigan Water Connection project was submitted for Community Project Funding. Announcement of funding is expected by April 10, 2023. The Lake Michigan Water Connection would increase water distribution to the South 15 and provide Lake Michigan water to all that are on municipal well water. This could be the first step to expanding that water distribution further north. There was discussion regarding the expenses related to a radium pretreatment ordinance that was passed by Lake County. Perry clarified that the IEPA sets limits for the amount of allowable radium in drinking water and well water has naturally occurring amounts that exceed that limit, specifically with deep wells such as the municipal well. This radium must be removed from the water and that waste must be disposed of. With the radium pretreatment ordinance it will be the Villages responsibility to remove and dispose of the radium waste which would cost an estimated \$500,000 for the radium mitigation shelter and equipment as well as ongoing waste disposal costs. Should the village receive the Lake Michigan Water Connection grant it would be a \$600,000 contribution to the grant by the Village and the Village would not be required to establish the radium pretreatment structure.*
- *The county has begun to clear trees for the Aptakasic Rd. widening project.*
- *The Sanitary Sewer lining project is near completion.*
- *A meeting is being scheduled with Harborchase to address deficiencies with their landscaping*

Item #12. Discussion and Consideration of Approval of An Ordinance Amending Chapter 1, Title 3 of the Long Grove Village Code Regarding Business Licenses for Temporary Special Event Venues

Item #13. Discussion and Consideration of Approval of An Ordinance Amending Section 3-2-5 of the Long Grove Village Code Regarding Temporary Special Liquor Licenses

Village Attorney Filippini explained that these ordinances would allow Brothers Field to continue to operate for 2023 as they did during the pandemic within the confines of the village code. Individual special events will have to be presented and approved by the board. This ordinance is limited to this one site for this one period of time. Timeframes for events in the ordinance were discussed and it was clarified that those can be modified by the board. The board indicated they would prefer to change the time frame having events end no later than 11PM. Concerns regarding issues such as noise levels for specific events can be addressed when each event is presented to the board. John Kopecky, village resident and business owner, indicated that Brothers Field brings in visitors and customers to all the downtown.

Trustee Borawski moved to approve (Item #12) An Ordinance Amending Chapter 1, Title 3 of the Long Grove Village Code Regarding Business Licenses for Temporary Special Event Venues and (Item #13) An Ordinance Amending Section 3-2-5 of the Long Grove Village Code Regarding Temporary Special Liquor Licenses with the time adjustment of alcoholic beverages sales on Friday and Saturday ending at 11 PM; seconded by Trustee O'Reilly

ROLL CALL VOTE:

Aye: Borawski, O'Reilly, Kritzmire, Michaud, Tinucci

Nay: O'Connor

Absent:

Abstain:

Motion carried

Item #14. Discussion of Planning, Zoning, and Inspection Services for FY 23/24

Village Manager Jackson reported that the charge from the Village of Mundelein for providing Planning and Zoning services has increased by 40%. Village Manager Jackson reported that he has been researching alternatives. Village Manager Jackson stated that he had approached B & F for a proposal for services. Trustees stated there is a history with the services that B&F have provided the village in the past and it was not satisfactory. Village Attorney Filippini stated that there is the option of continuing the contract with Mundelein as there is an exit policy in the contract should the Village find a suitable alternative. The Board agreed with a six-month extension for planning, zoning and inspection services with the Village of Mundelein at the new rate while alternatives are researched.

Item #15. Discussion and Consideration of Approval of a Resolution Extending A Contract for Village Landscape Maintenance Services with Milieu Design, Inc.

There was discussion regarding the service provided with Milieu Design, Inc and Village Manager Jackson indicated that there is a \$600 increase in service fees. This is the first increase in the 3 years the company has been providing services to the Village.

Trustee O'Connor moved to approve a resolution extending a contract for Village Landscape Maintenance Services with Milieu Design, Inc.; seconded by Trustee Tinucci

ROLL CALL VOTE:

Aye: O'Connor, Tinucci, Borawski, Kritzmire, Michaud, O'Reilly

Nay:
Absent:
Abstain:

Motion carried

Item #16. Discussion and Consideration of Approval of An Ordinance Amending (1st Amendment) the FY 2022- 2023 Budgets (Ordinance No. 2022-O-XXXX)

Village Manager Jackson reviewed adjustments to the FY22/23 budget for unexpected expenses. Village Manager Jackson highlighted the following:

- \$7000 - Village Hall furnace replacement
- \$97,488 - IDOT invoice from 2014 work on Oak Wood Rd bridge
- \$5300 - well pump replacement.
- \$5000 - parcel acquisition related to the Stemple Parking Lot project
- \$27,300 - Buffalo Creek plantings.

Trustee O'Reilly moved to Approve an Ordinance Amending (1st Amendment) the FY 2022-2023 Budget (Ordinance No. 2022-O-XXXX); seconded by Trustee Michaud

ROLL CALL VOTE:

Aye: O'Reilly, Michaud, Borawski, Kritzmire, O'Connorl Tinucci
Nay:
Absent:
Abstain:

Motion carried

Item #17. Discussion of the Capital Improvement Plan for FY 23/24 through FY 27/28

Village Manager Jackson reviewed the memo he sent to the board in regard to the capital improvement plan. Jackson highlighted the following projects:

- \$460,071 for the proposed Village Hall rehab
- \$100,000 for Robert Parker Coffin Bridge repairs
- \$1.2M for road maintenance which is covered by infrastructure and MFT dollars
- \$20,000 for a pathway plan study from the discretionary fund
- \$62,736 (obligated funds) for the expansion of Aptakistic Rd
- \$350,000 for water extension on Aptakistic Rd (this is dependent on the Fire Department referendum passing for a new fire station)
- \$15,000 for EVCs
- \$17,456 for a new server and security for the server
- \$20,000 for computer equipment for elected officials
- \$600,000 for Lake Michigan Water Extension (dependent on awarding of federal funding for Lake Michigan water project)

There was discussion regarding the Road Maintenance program. Village Engineer Perry was asked if he could provide further detail on extended life of roads and effectiveness of reclamite. The Board gave Village Manager Jackson direction to incorporate \$570,192 in capital improvements in to the 23/24 budget.

Item #18. Discussion of the Draft FY 23/24 Budget

Village Manager Jackson provided an overview of the first draft of the FY 23/24 budget. He indicated that funds not included in this budget are the two TIFs in the business district which he will be reviewing with Trustee Kritzmire and the village accountant. Village Manager Jackson highlighted various revenue and expenses and stated that the Village of Long Grove is in an exceptionally strong financial position in regard to its general funds. Jackson asked for any feedback on the budget and capital improvement plans prior to presentation of the next draft of the budget.

Item #19. Village President and Trustee Reports

- **Appointment of Jeffrey H. Burke to the Conservancy/Scenic Corridor Committee to a Three- Year Term**

Village President Jacob reviewed the application of Jeffrey H. Burke and recommended his appointment to the Conservancy/Scenic Corridor Committee.

Trustee Borawski moved to approve the appointment of Jeffrey H. Burke to the Conservancy/Scenic Corridor Committee to a Three-Year Term; seconded by Trustee O’Connor

ROLL CALL VOTE:

Aye: Borawski, O’Connor, Kritzmire, Michaud, O’Reilly, Tinucci

Nay:

Absent:

Abstain:

Motion carried

- **President Jacob – no report**
- **Trustee Borawski– no report**
- **Trustee Kritzmire– no report**
- **Trustee Michaud– no report**
- **Trustee O’Connor– no report**
- **Trustee O’Reilly– no report**
- **Trustee Tinucci – no report**

Item #20. Village Manager’s Report (Village Manager Jackson)

Philips Estates is looking to do their final PUD

EXECUTIVE SESSION

At 9:15 PM Trustee O'Connor moved to go into Executive Session to discuss Personnel; seconded by Trustee Borawski

ROLL CALL VOTE:

Aye: O'Connor, Borawski, Kritzmire, Michaud, O'Reilly, Tinucci

Nay:

Absent:

Abstain:

Motion carried

At 10:19 PM Village President Jacob reconvened the Village Board meeting.

ADJOURNMENT: Next Regular Village Board Meeting April 11, 2023

At 10:20 PM Trustee O'Reilly moved to adjourn the meeting; seconded by Trustee O'Connor

ROLL CALL VOTE:

Aye: O'Reilly, O'Connor, Borawski, Kritzmire, Michaud, Tinucci

Nay:

Absent:

Abstain:

Motion carried